

OFFICE & RESIDENTIAL ORGANIZING

- Closet Organizing
- Collections/Memorabilia/Photos
- Errands/Personal Shopping
- Kitchen Organizing
- Filing Systems
- Paper Management
- Procedure Manuals
- Professional Organizing Coaching
- Home Office Organizing
- Home Inventory Services
- Moving



FREE FILE SOLUTIONS
with the purchase of a
4 Hour Organizing Session

**REGAIN CONTROL
OF TIME AND THE
DISORGANIZATION
IN YOUR LIFE**

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sortedout.biz

Tonia Tomlin
Professional Organizer
"As seen on HGTV's
Mission:Organization"

PAMOM Advertising
Coordinator
Mom of Peyton and
Sydney Tomlin,
2 years old



Stress Less

SUMMER IS HERE AND WITH IT COMES THE MANY JOYS OF FAMILY VACATIONS. OF THOSE MANY JOYS, DEALING WITH UNFORESEEN MISHAPS IS NOT ONE OF THEM. STRESS LESS ON YOUR NEXT VACATION BY FOLLOWING THESE TEN EASY TIPS FOR ORGANIZED TRAVELING.



1. **TRAVEL REGULATIONS.** In today's political climate, transportation regulations are in flux. Checking travel regulations before you leave can be a real time saver. Call your airline or visit the website to learn what you can and cannot pack and/or carry on the plane.
2. **BETTER SAFE THAN SORRY.** Protect your travel documents, small valuables and currency by packing them in an impact-resistant, watertight, buoyant container. This will prevent just about any damage, and will help you to keep all your valuables located in one easy place.
3. **PRACTI-COUTURE.** Practical and fashionable actually are related ... distant cousins albeit, but related none-the-less. Make a point to pack practical clothing that is easy to wash and does not wrinkle. Pack basic bottoms that can be easily interchanged with multiple tops and accessories. Traveling is much less stressful when you are not lugging around bags and bags of fashion accoutrements.
4. **ROLY-POLY.** Since you are rather unlikely to be packing polyester, the next best way to avoid wrinkles and ironing boards is to roll your clothes rather than fold them. An added benefit is that rolled clothing takes less space than folded clothing, so you can squeeze more into each piece of luggage.
5. **TECHNO-ADDICT.** If you just cannot bear to leave your laptop at home, be sure to always treat it as a carry-on. By always keeping your laptop in your possession, you greatly reduce the risk of damage or theft through mishandling. An added benefit is you can logon at the airport and finalize any details for your vacation destination.
6. **WRAP IT UP.** One of the great luxuries of modern living is Ziploc® baggies. Use plastic baggies to wrap shoes, isolate toiletries, and contain anything with "spill potential." Keep a few on hand for unforeseen situations. You will most certainly use them.
7. **GET CHARGED UP.** There is nothing more frustrating than a dead cell phone battery. Invest in a portable DC adapter; they work in both the car's lighter port and the DC outlets on airplanes.
8. **DIGITAL GINGKO.** Take along extra digital camera memory. Vacations are chock full of once-in-a-lifetime moments. Always tuck an extra memory card or stick into your digital camera's holding case for emergencies.
9. **HOTEL-MOTEL.** If you are at all particular about your accommodations, be sure to make reservations prior to leaving. If you prefer spontaneity to rigid itineraries, schedule your first evening, but research and know your options for the duration of your trip before leaving home. Call potential hotels and ask about availabilities during the dates you will be visiting.
10. **CAN YOU HEAR ME? WHAT ABOUT NOW?** If you will be traveling internationally or in remote areas domestically, research your telephone options before leaving home. Whether you rent a cell phone locally (expensive); use your home-country cell phone plan (moderately expensive); a special traveling plan offered by that company (less expensive); or use a local pre-paid plan (often least expensive); know your options before getting there (and you will save time and risk in the long run).

Tonia Tomlin is the Founder and President of Sorted Out™ and Sorted Out Publishing. Tonia is an author, publisher, speaker and mother of twin girls. She has been featured on HGTV's, Mission: Organization; and is the author of the forthcoming book, Chaos 2 Calm: The Moms-of-Multiples' Guide to an Organized Family. tonia@sortedout.biz; website: sortedout.biz